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Award of Merit Nomination Form

Instructions:

- 1. Before beginning, please read AMM <u>Awards Policy</u> and Award of Merit <u>Nomination</u> <u>Process.</u>
- 2. Filling out the form:
 - a. Print and fill manually **OR**
 - b. Fill in the form electronically. (please note that not all versions of <u>Adobe Reader</u> will allow you to Save, so you will have to print it to send and for your records.)
- 3. Submit to the AMM by email, mail or Fax.

Hint: To be able to edit long answers, create a Word document, write out and edit information and once satisfied, cut and paste into form.

Nominator (cannot be the nominee) current member	Yes		No			
Name							
Representative (if institution is nomi	nator)						
Address							
Street	City			Prov.		Postal Code	
Telephone	Email						
Nominee current member Nominee does NOT need to be an AMM member)				No			
Name							
Address							
Street	City			Prov.		Postal Code	
Telephone	Website (if available)						
Email		Mem	Member since				

Mandatory Information

Biography: A short (250 words maximum) biography focusing on overall relevancy to the museum field.

Executive Summary: A short executive summary (500 words maximum) should include:

- Museum relevance: Specific lasting and significant contributions that showed leadership, innovation, or were inspiring to the community, and/or the museum profession.
- Identify how the nominee moves or moved the museum and/or museum community towards meeting or exceeding relevant AMM standards.

Hint: Review categories listed in <u>Awards Policy</u>, AMM <u>Museum Standards</u> and Certificate Program in Museum Practice <u>course descriptions</u>.

Optional Information

Relevance to AMM's Mission Statement : Identify how the individual's, or group of individuals', work is relevant to the AMM's mission statement.
Benefits to the Museum Community (50 words maximum)
Promotes Excellence (50 words maximum)
Preserves and/or presents Manitoba's heritage (human or natural) (50 words maximum)
Please include any involvement in AMM activities of the nominee in the last five years. Hint: Years as member, involvement on boards and committees, hosting AMM functions, etc.

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Photographs: Are mandatory for e	exhibits Att	tached [Not applicable					
Materials: Either hard copies, e-copression Research and Publications categories	•	_	_ ′	for Programming and Not applicable					
Privacy Statement: The AMM may case of future requests or other AM unless or until the Award is bestowed	IM administrativ	•		•					
All nominees must agree to their submission.	nomination to	o this progr	am by	y the nominator pri	or to				
The nominee has acknowledged nomination, agrees to be nominated and to seek, or send representative, to attend Awards Banquet at the next AGM for presentation.									
Nominee Acknowledgement]	Date:							
I/We, the nominator have informed the nominee of this submission and acknowledge and verify that all information contained in this application is true and applicable to the Awards Policy of the Association of Manitoba Museums and will abide by the processes and final decisions of the Awards Nomination Committee.									
Nominator Acknowledgement		Date subm	nitted	·					
AMM only									

Policy Notes

For complete policy & nomination process: AMM <u>Awards Policy</u> & <u>Award of Excellence</u> Nomination Process.

- No conflict of interest must be seen, understood or implied throughout the application and review process.
- The onus is on the nominator to provide all mandatory, relevant information and required acknowledgements related to nomination;
- The number of recipients for each award can be less than the maximum allowed if the Awards Committee maintains, or agrees by consensus, that the nominations do not meet the criteria and spirit of the Awards Program.

Supplementary Material