

**BILINGUAL SCIENCE COMMUNICATOR****(French/English)**

The Manitoba Museum, a not-for-profit institution, is Manitoba's largest heritage centre and number one paid tourist attraction with over 300,000 on-site visitors annually, including 95,000 students. We uniquely combine human and natural history themes, multidimensional interpretation, science, and astronomy education with quality school and community programs, special events and exhibits. We are pleased to announce a part time permanent Science Communicator opportunity in our Marketing, Sales and Programs Division beginning as soon as possible.

Reporting to the Planetarium/Science Gallery Programs Supervisor, the Science Communicator delivers interpretive programs on themes related to the Science Gallery and Planetarium and assists in other public program events for the general public and organized groups. The incumbent must exercise initiative and independent judgment in working with the museum's various audiences while maintaining an energetic and lively approach. They must be able to work with minimal supervision and be available for weekend and evening work.

The successful candidate will have demonstrated knowledge of the general sciences and scientific principles, skills in public speaking and theatrical program delivery, as well as experience working with public and children. Knowledge in astronomy is an asset. **Fluency in both official languages is required for this position.** The detailed job description is below.

Applications will be accepted until the position is filled. Interested applicants may forward a résumé and cover letter to:

Manager of Volunteer & Employee Relations
The Manitoba Museum
190 Rupert Avenue
Winnipeg, MB R3B 0N2
Fax: (204) 942-3679
Email: hr@manitobamuseum.ca

We are not able to acknowledge receipt of applications submitted via Fax or mail.

The Manitoba Museum is committed to employment equity and welcomes diversity in the workplace. We thank all applicants for their interest; however, only those being considered for interviews will be contacted.

BILINGUAL SCIENCE COMMUNICATOR (French / English)**JOB DESCRIPTION****Pay Group 3**General

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Typical Duties

- a. Deliver interpretive programs for the institution's school and general public audience.
- b. Learn pertinent information on departmental programs, permanent galleries and temporary exhibits as required.
- c. Perform Planetarium shows in the theatre including setting up technical equipment and all controls during performance of programs.
- d. Assist in training and support of part-time staff and volunteers.
- e. Perform all ongoing functions related to program operation including: setting up furniture, equipment, specimens, artifacts and other materials; operating A/V equipment; storing program materials.
- f. Handle program materials according to institution safety procedures.
- g. Other duties as reasonably assigned.

MINIMUM REQUIRED QUALIFICATIONS:

1. Skills, Abilities and Knowledge
 - a. Demonstrated skills in public speaking and program delivery.
 - b. Ability to communicate effectively including the talent to present programs and demonstrations efficiently and enthusiastically to a wide range of age and interest groups.
 - c. Capability to sense the dramatic nature of a presentation and respond to it appropriately during a performance
 - d. Strong interpersonal skills including the ability to interact effectively with staff, volunteers and the general public.
 - e. Knowledge of Physical and/or Astronomy Science.
 - f. Ability to perform basic research.
 - g. Ability to work in an organized manner, both independently and in a team environment.
 - h. Ability to work under pressure and to meet deadlines.
 - i. Fluency in both official languages is required.
2. Educations, Training and Experience
 - a. Grade XII education, and
 - b. At least one year experience working with and presenting to the public, or
 - c. Equivalent combination of education and experience.

This is a permanent part-time position starting as soon as possible. Fluency in both official languages is required. The incumbent will report to the Planetarium/Science Gallery Programs Supervisor. The pay range is \$16.79 - \$21.25 per hour. **Availability for weekday, weekend and occasional evening shifts is essential.** Applications will be received until the position is filled. Please submit your resume including cover letter to:

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