

Mandatory Information

Institutional History: A short (250 words maximum) history relevant to the award and category selected for nomination.

Executive Summary: A short executive summary (500 words maximum) should:

- Identify how the project moves or moved the institution or museum community towards meeting or exceeding relevant AMM standards.

Hint: Review categories listed in [Awards Policy](#), AMM [Museum Standards](#) and Certificate Program in Museum Practice [course descriptions](#).

Staff/Volunteer Involvement:

- So that this might be acknowledged if award is presented. Include any background if relevant (optional)

Mandatory Supplementary Material

Photographs: Are mandatory for exhibits Attached Not applicable

Materials: Either hard copies, e-copies or websites are mandatory for Programming and Research and Publications categories. Attached Not applicable

Optional Information

Relevance to AMM’s [Vision Statement](#): Identify how the project, institution and/or nomination is in keeping with the AMM’s Vision Statement.

Benefits to the Museum Community (50 words maximum)

Promotes Excellence (50 words maximum)

Preserves and/or presents Manitoba’s heritage (human or natural) (50 words maximum)

AMM Affiliation

- Please include any involvement in AMM activities of the nominee in the last five years.

Hint: Years as member, staff involvement on boards and committees, hosting AMM functions, etc.

Privacy Statement: The AMM may retain the information provided in the nomination process in case of future requests or other AMM administrative requirements. It will not be made public unless or until the Award is bestowed.

All nominees must agree to their nomination to this program by the nominator prior to submission.

The nominee has acknowledged nomination, agrees to be nominated and to seek, or send representative, to attend Awards Banquet at the next AGM for presentation.

Nominee Acknowledgement Date: _____

I/We, the nominator have informed the nominee of this submission and acknowledge and verify that all information contained in this application is true and applicable to the Awards Policy of the Association of Manitoba Museums and will abide by the processes and final decisions of the Awards Nomination Committee.

Nominator Acknowledgement Date submitted: _____

AMM only
Received by: _____ Date received: _____

Policy Notes

For complete policy & nomination process: AMM [Awards Policy](#) and [Award of Excellence Nomination Process](#). No conflict of interest must be seen, understood or implied throughout the application and review process.

- The onus is on the nominator to provide all mandatory, relevant information and required acknowledgements related to nomination;
- **The number of recipients for each award can be less than the maximum allowed if the Awards Committee maintains, or agrees by consensus, that the nominations do not meet the criteria and spirit of the Awards Program.**