



With *Organizing and Managing Museums* you'll develop knowledge and understanding of the roles and responsibilities of a non-profit board based on the foundations of public trust and learn how to manage your museum in the areas of:

- a) Decision-making and the need to work towards common goals and objectives
- b) Policy writing
- c) Risk management
- d) Strategic planning
- e) Operating environment of non-profit organizations, such as museums, including addressing issues of accountability, continued organizational viability, and maintaining involvement of the local community

Who Should Attend: The course would benefit all museum staff, volunteers, and board members who are interested in the day-to-day, year-to-year, running of their museum.

Date, Location and Time: November 22, 2019, [Mennonite Heritage Village](#) (Steinbach), 9:00 – 5:00.

Instructors: Andrea Reichert, Manitoba Crafts Museum & Library, and Manitoba Sports Hall of Fame and Museum
Alanna Horejda, Transcona Museum

Fee: **Members:** \$125 for first registration, \$110 for a second registration from the same institution for the same course on the same invoice.
(Additional registrations will be full fee).
Non-members: \$165

Fees include all course materials and lunch. Space is limited to 20 participants.

Notice of cancellation must be received 7 days prior to the event start date for a full refund. Cancellations up to 72 hours before the event will be subject to a \$30 administration fee. No-shows will be invoiced for the full fee

Registration Deadline: November 14, 2019

Professional Development Grants/Bursaries: The [Canadian Museums Association](#) (CMA) and [The Winnipeg Foundation](#) offer grants/bursaries for Professional Development. Applications to the CMA should be submitted at least six weeks before the event. Applications to The Winnipeg Foundation should be made at least 2 weeks beforehand.

**Organizing and Managing Museums
November 22, 2019
Mennonite Heritage Village, Steinbach**

Name _____ Museum / Affiliation _____

Home Address: _____ Phone _____
no. street city/town postal code

Fax _____ E-mail _____ Dietary Needs _____

Please make cheques payable to the Association of Manitoba Museums and mail it and the above form to:

Association of Manitoba Museums
2060 – 555 Main Street
Winnipeg MB R3B 1C3
Phone: 204-947-1782

E-mail: programs@museumsmanitoba.com Web: www.museumsmanitoba.com

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