



Cultural Stewardship Program Information and Site Visit application

All CSP fees will be waived for Members until further notice to help reduce the impact of COVID-19 on museums.

The Cultural Stewardship Program (CSP) provides preventive conservation and collections care services to help you preserve your artifacts. From storage and packing to facilities and buildings, from exhibits and pests to emergency response and disaster planning, the CSP conservator is available to assist you with your conservation issues.

If you would like to work on *Preventive Conservation* or *Emergency Preparedness*, we can help. Would you like a site visit? An artifact condition assessment? An information session for your board? A meeting to discuss your conservation concerns? Let us know and we will discuss a plan to address your needs.

Site Visits

A *basic* site visit can help address a particular problem or evaluate factors that may be affecting the preservation of your collection. An *in-depth* site visit includes environmental monitoring and pest monitoring, with the results included in the final report. A basic site visit may be carried out via Zoom if preferred.

Please note that you may ask the Conservator to practice safe COVID protocols such as being masked and maintain a safe distance and that they may do the same.

Training

Need to polish silver safely? Learn how to seal a storage roll or support gloves on display? If you have a minimum of 6 participants, we can show you how.

Environmental Monitoring

Protecting your collection from dampness and overheating is easier if you know what the environmental conditions in your museum actually are. The CSP can loan you monitoring equipment so you can determine what the levels are and make improvements accordingly.

Pest Management

Insects and rodents love museums! The CSP can help you prevent, identify and deal with unwelcome visitors using a common-sense approach based on Integrated Pest Management. Traps can be provided free of charge, and information on trapping and identification can be found in the AMM Pest Guide.

Emergency Response Coordination

We can advise you before, during or after any disaster that threatens your building or collections. Better yet, let us help you create an emergency management in advance!

For more information or to apply for a service, please fill in the form on the back or contact the AMM office at 204-947-1782 or email [conservator\(at\)museumsmanitoba\(dot\)com](mailto:conservator(at)museumsmanitoba(dot)com).

Application for CSP Services

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Contact Name: _____ Institution: _____

Institution Address: _____
no. street city/town province postal code

Contact Phone: _____ Contact E-mail _____

Please fill out required information below for the service requested:

Site Visit Environmental Monitoring Equipment Pest Identification Kit

Fees:	AMM Members*	Non-Members
Site Visits* (<i>general, pest, and environmental</i>)		
In-depth site visit (less than 6 hours on site)	\$100 <input type="checkbox"/>	\$1800 <input type="checkbox"/> plus travel
Basic Site visit (less than 3 hours on site)	\$ 50 <input type="checkbox"/>	\$ 900 <input type="checkbox"/> plus travel

Equipment/Pest kit loan \$ 25 \$ 500 plus shipping
(An Institution must be a member in good standing for at least three consecutive years to qualify for the member rate.)

Payment: Cheque EFT [PayPal](#) Invoice me
(amm@mts.net)

Has your institution had a site visit before? If yes, by whom, and when? (e.g. Canadian Conservation Institute)

When would you like the site visit?

What do you hope to gain from a site visit?

Equipment loan agreement:

When borrowed

Equipment:
Condition:
Loan date:
Return date:
Person responsible for equipment:

When returned

Equipment:
Condition:
Return date:
Returned by:

The Borrower agrees to return the equipment listed above to the AMM by the agreed upon return date in the same condition as which it was lent. If the equipment is lost, stolen, damaged, or in any way unusable, the Borrower agrees to pay for repair or replacement, or the AMM's insurance deductible, whichever is less.

Borrower

AMM signature